

**DALLAS EMERGENCY FOOD CORPORATION
BOARD OF DIRECTORS MEETING
AGENDA
Friday, January 19, 2024**

MEETING FORMAT: In-person, WaFd office, 12:30 p.m.

Call meeting to order.

1) **Consent Agenda Calendar — ACTION ITEM**

- Minutes Dec. 17, 2023
- December food distribution report
 - December treasurer's report
- January contribution to Marion Polk Food Share for December deliveries — \$1,200

OLD BUSINESS

- 2) Volunteer Appreciation Update — Christmas gift cards — Eddie
- 3) Oregon State Credit Union CD Update — Eddie
 - Movement of funds between OSCU and WaFd
- 4) Grant Update — Debbie/Eileen/Eddie
 - WaFd grant — \$5K requested for food purchase/refrigerator replacement
 - Dallas Rotary — \$1850 grant for food purchase
 - Dallas Community Foundation — \$5K for protein & personal product purchases
- 5) Milk & Eggs update — Eddie

NEW BUSINESS

- 6) MPFS January site inspection by Eric Luongo, Community Programs Coordinator — Eddie
- 7) Volunteer Training — Eddie/Kevin
 - Civil Rights & ServSafe
- 8) Additional Signer to financial accounts — Eddie — **ACTION ITEM**
 - Add Eileen DiCicco as signer
- 9) Refrigerator purchases
 - WaFd grant purchase
 - Whirlpool Feel Good Fridge program
- 10) United Way Good 360 — Eddie — **ACTION ITEM**
 - Membership increase from \$125 to \$250; shop up to 4 times per month
 - Jen Hatch has offered pick-up assistance
- 11) Fundraising Team formation — Eddie — **ACTION ITEM**
- 12) Landlord changes — Eddie

- Lois Whitaker passed away in December; daughter Julia Rose now manages the building
- 13) Office Procedures — Eddie
- Kathy LeaMaster and Sherrie Titus have created spreadsheets to track volunteer hours and food intake.
- 14) Board Transparency Discussion — Eileen/Eddie
- Sharing financial information publicly
 - Posting minutes & food report on volunteer board
 - Posting board membership opportunities
 - Posting board agenda before meeting

Adjournment

NEXT MEETING: Feb. 16, 2024, 12:30 p.m., in-person at WaFd