

**DALLAS EMERGENCY FOOD CORPORATION
BOARD OF DIRECTORS MEETING
MINUTES
Friday, Aug. 16, 2024**

MEETING FORMAT: In-person, WaFd office, 11 a.m.

Attendees: Debbie Cochrane, Eileen DiCicco, Marianne Moore, Eddie Nelson, Jason Thornton

Absent: Sheila Peirce, Kevin Wicker

Jason called the meeting to order at 11:08 a.m..

1) Consent Agenda Calendar

ACTION: Eileen moved and Marianne seconded a motion to approve the July 19, 2024 minutes, July food distribution report, July treasurer's report and the \$1,200 August contribution to Marion Polk Food Share for July deliveries. The motion carried unanimously.

OLD BUSINESS

2) Property Update

Eddie suggested we be proactive in seeking property. We are seeking information about a couple of lots. Eddie suggested and board agreed to schedule a meeting with Patty from Ella Curran to find out how they did their building capital campaign.

3) Fundraiser Updates

- Dallas Fire Department Drive in the works – Eddie will ask for help with thanksgiving
- Fill the Pantry update – Eddie said we are nearing our \$\$14K budget goal; end July \$11,676 was the total to date. Prior donors, businesses and churches received mailings. Next year, Eddie would like to look at doing a bulk mailing to all Dallas households.
- Independence from Hunger – Grocery Outlet – Jason reported \$9,778 in food and cash contributions were raised, just shy of the \$10K goal. Food from Battle of Badges and Food Bag purchases have been delivered to the food bank. The remainder will be provided to Dallas Food Bank as a purchase credit to be used before the end of the year. Eddie suggested next year that we get more volunteers on more days to improve results.

NEW BUSINESS

4) Move savings

The food bank currently has deposits with WaFd in excess of \$250K covered by FDIC insurance.

ACTION: Eddie moved and Jason seconded a motion to purchase a \$75K CD from Oregon State Credit Union if Debbie Cochrane cannot find another way to increase our insured deposits amount with WaFd. Motion carried. Debbie abstained.

5) Partner Agency Agreement Discussion

Marion Polk Food Share is seeking to modify our Partner Agency Agreement to remove geographic restrictions and seeking feedback. Board members want to keep our current policy of providing service to out-of-area visitors one time only and providing them with information to shop in their own community, so that we retain the capacity to serve our community. Eileen was directed to draft a response to MPFS.

- 6) Thanksgiving fundraiser
Eddie will reach out to Linda to see about taking over the turkey drive since Heartstrings no longer has a storefront.

- 7) Grants
 - a. OFB Rapid Response
ACTION: Eddie moved and Jason seconded a motion to have Eileen prepare a grant application seeking replacement of a pallet tarp for retail recovery program use with the understanding that Dallas Food Bank will contribute a 10% match to the grant request amount. Volunteer George will be asked to get new quote for grant purposes. Motion carried unanimously.

 - b. Capital campaign assistance
Eddie suggested we explore with funders the feasibility of seeking grant support for assistance in developing a capital campaign to raise funds for land/building purchase for a new Dallas Food Bank location. We will reach out to Oregon Food Bank (Capacity Building Grant - \$25K), Oregon Community Foundation, Ford Family Foundation and RARE.

 - c. Walmart – annual request was not discussed

- 8) Logo update
Logo options from Tipps were presented and option 4 was selected. Eddie will go back to Tipps to seek renditions of that option with both colored and transparent background to accommodate its use for T-shirts, print and digital purposes.

- 9) Review of volunteer application & expectations
Eileen presented the revised documents and was instructed by the board to have them uploaded to the DFB website.

The meeting was adjourned at 12:16 p.m.

NEXT MEETING – SCHEDULE CHANGE: Sept. 27, 2024, 11 a.m. to accommodate Eddie and Jason being unavailable on our regular meeting date of Sept. 20, 2024.

Minutes respectfully submitted by Eileen DiCicco, secretary.
Approved by board Sept. 27, 2024