

**DALLAS EMERGENCY FOOD CORPORATION
BOARD OF DIRECTORS MEETING
MINUTES
Friday, April 19, 2024**

MEETING FORMAT: In-person, WaFd office, 11 a.m.

Attendees: Debbie Cochrane, Eileen DiCicco, Marianne Moore, Eddie Nelson, Jason Thornton

Absent: Sheila Peirce, Kevin Wicker

Jason called the meeting to order at 11:08 a.m.

1) Consent Agenda Calendar

ACTION: Debbie moved and Eileen seconded a motion to approve the March 15, 2024 minutes, March food distribution report, March treasurer's report and acknowledged that the \$1200 contribution to Marion Polk Food Share for March deliveries has already been made. Motion carried unanimously.

OLD BUSINESS

2) Building Update

A building committee meeting took place on April 4. Activities to move the project forward are taking place.

- Debbie shared the First American Title Tract Indices Report for the property under consideration and noted an access easement issue across two lots. Representatives for the property will be invited to the next building committee meeting on May 2 to discuss options that would allow the project to move forward.
- Eddie is setting up a meeting with Patty from Ella Curran Food Bank, which conducting its own building project to learn about their experience so far to inform our own campaign.
- Eddie has secured the volunteer services of an architectural draftsman who has agreed to develop preliminary building design. Input from Dallas Food Bank volunteers about what they would like to see in a building will be taken into account.

3) Volunteer Training

Eddie reported that nearly all of our volunteers are now ServeSafe certified and all volunteers have received civil rights training.

NEW BUSINESS

4) Pallet Cover Purchase

The board was presented with an estimate from Salem Tent & Awning for a custom-made cover at the cost of \$606 after a \$180 nonprofit discount. A search of Amazon shows standard-sized, heavy duty covers are available for as little as \$30.

ACTION: Jason moved and Debbie seconded a motion to seek more affordable options for a pallet cover for use in our retail recovery program. Motion carried unanimously.

5) Fundraisers/Food Drives

- Fill the Pantry fundraising appeal will go out in June.
- Independence from Hunger – Grocery Outlet – will take place June 26 to July 31

- Oregon State Credit Union is hosting a shred day on June 22 at Polk County Fairgrounds that seeks non-perishable foods in exchange for the service. Dallas Food Bank will supply a couple of volunteers and will share benefits.
- Eddie and Eileen are attempting to get information about the annual National Association of Letter Carriers May food drive.

6) Donated Eggs

Marion Polk Food Share sent out a notification from the Oregon Department of Agriculture concerning the acceptance of local donated eggs by food banks. Eggs may only be accepted from or distributed by entities that are licensed to sell eggs; or they may be distributed directly by the farmer to families off-site.

ACTION: Jason moved and Eddie seconded a motion to allow any interested local egg donors to distribute their donated eggs directly to families if they wish to do so outside of the food bank.

Motion carried unanimously.

The rules also prohibit the food bank from distributing eggs in used cartons. Unless we purchase new cartons, we cannot repackage bulk-purchased eggs. Given that, we will likely stop purchasing bulk eggs, we will purchase eggs by the dozen when we do purchase, and we will purchase a supply of new cartons only for repackaging donated eggs that come to us through the retail recovery program.

The meeting was adjourned at 11:46 a.m.

NEXT MEETING: May 17, 2024, 11 a.m., in-person at WaFd

Minutes are respectfully submitted by Eileen DiCicco, board secretary.

Approved by Dallas Food Bank Board of Directors on May 17, 2024