

**DALLAS EMERGENCY FOOD CORPORATION
BOARD OF DIRECTORS MEETING
MINUTES
Friday, Nov. 15, 2024**

MEETING FORMAT: In-person, WaFd office, 11:30 a.m.

Attendees: Debbie Cochrane, Eileen DiCicco, Eddie Nelson, Sheila Peirce

Absent: Jason Thornton, Marianne Moore (Kevin Wicker on Leave of Absence)

The meeting was called to order by Eileen at 11:36 a.m.

1) Consent Agenda Calendar

ACTION: Debbie moved and Sheila seconded a motion to approve the Minutes Oct. 18, 2024, October food distribution report, October treasurer's report, and to authorize the November contribution of \$1,200 to Marion Polk Food Share for October deliveries. Motion carried unanimously.

OLD BUSINESS

1) Property Update — building committee

- Orchard Street properties – offer on one lot was declined by seller. No offer yet made of second lot. Committee is seeking better comparable residential properties. Committee is seeking legal guidance before proceeding further.
- Eddie reported what she learned from Patty Nevue from Ella Curran Food Bank about their capital campaign for their regional food bank relocation project. Dallas Food Bank needs to develop our capital campaign.

2) Fundraiser Updates — Eddie

- Thanksgiving fundraiser going well; we expect to serve 200 families.
- Festival of Trees auction basket sponsors going well; we will offer two baskets that include, wine/wine tastings, restaurant gift certificates, food items.
- City of Dallas is planning a food drive for Dallas Food Bank.
- Oregon State Credit Union and Synergize are teaming up for a Stuff the Truck event Nov. 22-23 that will include food donations for the food bank.
- Oregon State Credit Union will hold a food drive Nov. 20-Dec. 15
- VanDuzer winery is hosting a Dec. 14 fundraising event and plans to give a portion of proceeds to the food bank.

4) Grant Update — Eileen / Debbie

- OFB Rapid Response – grant approved; pallet cover has been ordered
- Walmart — advised to seek community grant funds in February 2025
- Oregon Community Foundation — we will seek funding for food — Spring cycle deadline Jan. 14
- Pacific Power — we will seek grant for food
- Ford Family Foundation — we may seek technical support grant

- 5) T-shirts
Eddie ordered the shirts.

NEW BUSINESS

- 6) Kevin Wicker's resignation
ACTION: Sheila moved and Debbie seconded a motion to accept Kevin Wicker's Nov. 5, 2025 resignation from the board. Motion passed.
- 7) Slate for 2024 Board Membership
 - a. Sherrie Titus applicant
ACTION: Sheila moved and Debbie seconded a motion to accept Sherrie Titus as new member of the board to fill out the balance of Kevin Wicker's term through December 2026. Motion passed unanimously.
 - b. Eddie, Eileen, Jason
ACTION: Debbie moved and Sheila seconded a motion to reelect Eddie Nelson, Eileen DiCicco and Jason Thornton to serve another 3-year term beginning Jan. 1, 2025. Motion carried unanimously.
- 8) Partner Agency Agreement
ACTION: Eddie moved and Eileen seconded a motion to have board president Jason Thornton sign the new partner agreement with Marion Polk Food Share. Motion carried unanimously.
- 9) Check signers
ACTION: Eddie moved and Debbie seconded a motion to add Eileen DiCicco as a check signer on the Oregon State Credit Union account. Motion carried unanimously.

The meeting was adjourned at 1:16 p.m.

NEXT MEETING: Due to the holidays, there will be no regular meeting in December. We will hold a special Zoom meeting on Nov. 22, 2024 to consider the 2025 budget and any other pressing matters.

Minutes respectfully submitted as approved by the board on Nov. 22, 2024 by Eileen DiCicco, board secretary.