

**DALLAS EMERGENCY FOOD CORPORATION
BOARD OF DIRECTORS MEETING
AGENDA
Friday, Sept. 27, 2024**

MEETING FORMAT: In-person, WaFd office, 11 a.m.

Attendees: Debbie Cochrane, Eileen DiCicco, Eddie Nelson, Sheila Peirce, Jason Thornton

Absent: Marianne Moore, Kevin Wicker

Jason called the meeting to order at 11:06 a.m.

1) Consent Agenda Calendar

ACTION: Jason moved and Debbie seconded a motion to approve the minutes of Aug. 16, 2024, August food distribution report, August treasurer's report and the \$1,200 contribution to Marion Polk Food Share for August deliveries. The motion carried unanimously.

OLD BUSINESS

2) Property Update

Two lots on Orchard Street are under consideration and the building committee will be moving forward. Realtor Yolanda Zuger is working with owner of the main property on a pro bono basis. Dallas Food Bank will need to work with the owner of the back on purchasing all or a portion of that property. A preliminary project budget will be developed. Committee members are exploring funding sources. Eddie will attempt to set a meeting with Patty from Ella Curran on how did they did their building capital campaign?

3) Partner Agency Agreement Follow-up

Eileen attended the Sept. 23, 2024 Partner Agency Agreement meeting. She reported there were no significant changes to how DFB currently operates. The board will received the new agreement in mid-October for review and signature before the end of 2024. The new agreement will go into effect Jan. 1, 2025.

4) Fundraiser Updates

- Dallas Fire Department Drive in the works – Eddie is working on this
- Fill the Pantry update - \$14,501 was raised
- Thanksgiving fundraiser – Eddie will meet with previous project lead and will be reaching out to previous partners including Polk County Association of Realtors, Dallas Four Square Church and Salem Health. Jason said the deadline for ordering turkeys from Grocery Outlet will be October 9; the price will be \$24.99 per 14-16 pound turkey.

5) Move savings update

ACTION: Jason moved and Eddie seconded a motion to amend the motion made last month to move funds from WaFd into a CD at Oregon State Credit Union; to instead hold the funds at WaFd, so they may be used toward the purchase of property for relocating the food bank. Motion was approved. Debbie abstained.

6) Logo update

Eddie will proceed with TIPPS and the board's selection of Option 4.

7) Grant Update — Eileen

- OFB Rapid Response – still waiting for new quote
- Walmart – Debbie will contact the store manager to advise our intention to apply and get sense of support.

NEW BUSINESS

9) Nominations for Board Membership

Jason appointed nomination committee of Debbie and Sheila.

Terms for Eddie, Eileen and Jason end December 2024. All have indicated willingness to run for another term. We will post that applications will be accepted through Oct. 30. Then committee will review and propose slate for November meeting and vote.

10) Festival of Trees

We will seek business sponsorships for an International Dining auction basket that includes gift certificates and food/drink items. Eileen to write sponsor request letter. Debbie to solicit Walmart. Eddie to coordinate.

Adjournment

The meeting was adjourned at 12:35 p.m.

NEXT MEETING: October 18, 2024, 11:30 a.m. [Note time change]

Minutes respectfully submitted by Eileen DiCicco, board secretary. Minutes approved by board on Oct. 18, 2024.