

**DALLAS EMERGENCY FOOD CORPORATION
BOARD OF DIRECTORS MEETING
MINUTES
Friday, March 15, 2024**

MEETING FORMAT: In-person, WaFd office

Attendees: Debbie Cochrane, Eileen DiCicco, Eddie Nelson, Sheila Peirce, Jason Thornton, Kevin Wicker

Absent: Marianne Moore

Jason called meeting to order at 11:06 a.m.

1) Consent Agenda Calendar

ACTION: Jason moved and Kevin seconded a motion to approve the Feb. 16, 2024 minutes, February food distribution report, February treasurer's report, and to authorize the March contribution of \$1,200 to Marion Polk Food Share for February deliveries. Motion carried unanimously.

OLD BUSINESS

1) Building Grant Update — Debbie/Eileen/Eddie

The board committee met with Kim from Polk Community Development Corporation and will continue to do so every two weeks. We may need to wait until the spring 2025 cycle to apply for CDBG funding. In the meantime, a preliminary title search, a market analysis and a letter from the property owner that they are willing to sell to us, are needed.

ACTION: Eddie moved and Kevin seconded a motion to approve a \$10,000 flexible spending allowance for the building project with updates to the DFB Board of Directors every two weeks. Motion carried unanimously.

2) Dallas Community Foundation grant

Eddie reported we have received a \$5,000 grant for protein and personal items purchases from Dallas Community Foundation.

3) Volunteer Training – March 13 follow-up

Eddie and Kevin reported on the well-attended volunteer training at Dallas Foursquare Church. 30 volunteers completed their ServSafe certification. 36 completed the civil rights training. Eddie has a sign-up sheet for volunteers to do a training walk-through at the food bank.

NEW BUSINESS

4) Internet Service

ACTION: Eddie moved and Jason seconded a motion to accept Willamette Valley Fiber's offer of one year of free phone and internet service to Dallas Food Bank. Motion carried unanimously.

After the incentive period, the cost will be roughly \$85 per month compared to the \$133 per month we currently pay another provider.

5) Other

A) Food for the Hungry – Jason said this month of July effort will include the Battle of the Badges event again. However, Jason asked Eddie and Kevin to prepare a specific food list for the

competition. We also are hoping to have more in-store volunteers this year. Dallas Food Bank will be the sole beneficiary of the event.

B) Fill the Pantry – fundraising effort will begin at the end of May. Eddie is seeking bulk mail cost information from USPS.

C) Turkey Draw – Eddie plans to explore how to run this effort since Heartstrings no longer has a storefront.

The meeting was adjourned at 11:51 a.m.

NEXT MEETING: April 19, 2024, 11 a.m., in-person at WaFd

Minutes are respectfully submitted by Eileen DiCicco, board secretary.